# PROJECT MANAGER

## Pedro Herrera

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Experienced Project Manager proficient in Agile methodologies and leading cross-functional teams. Proven ability in stakeholder management, problem-solving, grounding decisions on data intelligence and delivering innovative solutions using Jira/Confluence for project tracking. Successfully managed R&D projects for the development of Noddok platform.

### SKILLS

Project Management, Agile, Stakeholder Management, Cross-functional Collaboration.

Figma, Confluence, Jira, Python, Excel, Slack, Google Analytics

### LANGUAGES

English. Fluent – C2.

Spanish. Native.

### PROFESSIONAL EXPERIENCE

Growing Companies Advisors (GCA), Consulting firm — U.S. (Remote)

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| Product Analyst (Noddok Saas Application) | 11/2023 – Present |

* Led the design and development of key modules for Noddok, a SaaS B2B fintech platform for cloud-based accounting solutions ($5MM impact), streamlining client workflows and enabling 20x faster documents processing.
* Drove 100% year-one revenue growth by redesigning the billing model, optimizing UX and implementing recurring subscriptions in collaboration with engineering and sales teams.
* Enhanced AI reliability by training Azure machine learning models to process invoices and bank statements, reducing conversion errors by 30% and increasing adoption by improving operational stability.

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| Product Operations Specialist (Internal Operations Platform) | 08/2022 - 11/2023 |

* Increased service adoption by 25% within three months by designing and implementing an automated proposal generator that simplified the quotation workflow and streamlined the sales process.
* Achieved 95% first-contact resolution rate by developing an automated ticket management module in collaboration with support and engineering teams, and by producing comprehensive documentation.

Industrias de Tapas Taime, C.A, Manufacturing company — Caracas, Venezuela

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| Quality Assurance Analyst | 11/2021 - 08/2022 |

* Mitigated supply chain risks by up to $250K per month for a manufacturing operation producing food, medicine and beverages caps ($10MM market), by leading compliance initiatives in collaboration with operations, logistics, and compliance teams.

Loszen, Mobile app development startup — Spain (Remote)

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| Product Manager (Mobile B2C Application) | 08/2020 - 11/2021 |

* Spearheaded the end-to-end development and launch of Compartaxi, a ride-sharing platform, from concept to deployment on Google Play and Apple Store, delivering innovative solutions to reduce transportation costs for users.
* Reduced user-reported errors by 20% within three months by conducting rigorous QA testing, analyzing user feedback, and optimizing critical user flows.

Industrias QProductos, S.A., Manufacturing company — Santa Cruz de Aragua, Venezuela.

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| Quality Assurance Analyst | 11/2019 - 08/2020 |

* Reduced 25% of structural defects in a manufacturing operation producing water industrial grade tanks, preventing monthly losses of up to $50K, implementing quality management frameworks and updating technical documentation.

### ADDITIONAL INFORMATION

DataPM, GenAI pipeline for job-market intelligence.

* Independent project designing a system that processes job postings to extract required degrees, experience, and skills via a hybrid pipeline (LLM + rules) and returns a normalized dataset, ready for visualization in BI Platforms.

### EDUCATION

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| Diploma in Business Management. Universidad de los Andes. Mérida, Venezuela. | 09/2021 |
| B.Sc. Materials Engineering. Universidad Simón Bolívar. Caracas, Venezuela. | 07/2019 |

### CERTIFICATIONS AND COURSES

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| Product Management. International Institute of Business Analysis (IIBA®). | 02/2025 |